

| Employee Performance Review | | | | |
|--|-------------------|--------------------------------|-------|----------------|
| Employee Identifying Information | | | | |
| Employee Name | | Employee Department | | |
| Employee ID | | Reviewer Name | | |
| Employee Position | | Reviewer Position | | |
| Date | | Date of Previous Review | | |
| Employee Competency Ratings | | | | |
| Competency | Unsatisfactory | Satisfactory | Good | Excellent |
| Work Ethic | | | | |
| Problem Solving | | | | |
| Teamwork | | | | |
| Critical Thinking | | | | |
| Integrity | | | | |
| Communication | | | | |
| Collaboration | | | | |
| Initiative | | | | |
| Innovation | | | | |
| Results Orientation | | | | |
| Self Confidence | | | | |
| Flexibility | | | | |
| Employee Performance Ratings | | | | |
| Question | Strongly Disagree | Disagree | Agree | Strongly Agree |
| The employee achieves the objectives of the job. | | | | |
| The employee meets criteria for performance. | | | | |
| The employee fulfills all the requirements of the job. | | | | |
| The employee demonstrates expertise in all job-related tasks. | | | | |
| The employee can manage more responsibility than currently assigned. | | | | |
| The employee meets deadlines. | | | | |
| The employee helps others. | | | | |
| The employee volunteers to do things not required by the job. | | | | |
| Goals | | | | |
| Did the employee achieve goals from the previous review? | | | | |
| | | | | |
| New employee goals for next review period | | | | |
| | | | | |
| Comments and Approval | | | | |
| Comments | | | | |
| | | | | |
| Employee Signature | | Reviewer Signature | | |